

<b>Created by:</b>	Environment Committee
<b>DATE:</b>	17 August 2023
<b>TOPIC:</b>	Burgess Salmon Carbon Reduction Plan - 2023

## Commitment to achieving Net Zero

In accordance with the requirements of the Procurement Policy Note 06/21<sup>1</sup> and the Technical Standard<sup>2</sup> we confirm that Burgess Salmon LLP is committed to achieve Net Zero no later than 2050.

Please see under 'Emissions reduction targets' below for details of our shorter-term Net Zero target of 2026 and our Science Based Target for a 50% reduction in absolute emissions by 2030 (against a 2019 baseline year).

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: 2019</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
<i>We have adopted 2019 as the baseline emissions year for the Carbon Reduction Plan as it is the baseline year for our Science Based Targets.</i>	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
<b>Scope 1</b>	254

<sup>1</sup> [PPN 0621 Taking account of Carbon Reduction Plans Jan22.docx \(publishing.service.gov.uk\)](#)

<sup>2</sup> [Microsoft Word - PPN 0621 Technical standard for the Completion of Carbon Reduction Plans.docx \(publishing.service.gov.uk\)](#)

# Carbon Reduction Plan 2023



<b>Scope 2</b>	717 (location-based methodology) 54 (market-based methodology using majority renewable electricity)		
<b>Scope 3 (Included Sources)</b>	<b>Scope 3 Category</b>	<b>Category Description</b>	<b>Emissions</b>
	4	Upstream transportation and distribution	2
	5	Waste generated in operations	52
	6	Business Travel	441
	7	Employee Commuting	1,000
	9	Downstream transportation and distribution  Category 9 emissions which relate to any transportation and distribution of products sold between our operations and the end consumer, including storage (in vehicles and facilities not owned or controlled by the reporting company) are excluded from our scope 3 emissions. As our 'product' is legal advice which does not require transportation, distribution or storage, this category is not relevant to our activities.	0 (N/A)
	<b>Total</b>		<b>1,499</b>
<b>Total Emissions</b>	2,466 (Scope 2 location-based methodology) 1,803 (Scope 2 market-based methodology)		

## Current Emissions Reporting

<b>Reporting Year: 2022</b>
<b>Additional Details relating to the 2022 Emissions calculations.</b>
<i>Our emissions data from 2019 up to and including reporting year 2022 have been calculated by external consultants including the five categories of scope 3 emissions required by the Carbon Reduction Plan Technical Standard.</i>

EMISSIONS	TOTAL (tCO <sub>2</sub> e)		
Scope 1	166		
Scope 2	668 (location-based methodology) 0 (market-based methodology using 100% renewable electricity)		
Scope 3 (Included Sources)	Scope 3 Category	Category Description	Emissions
	4	Upstream transportation and distribution	57
	5	Waste generated in operations	1
	6	Business Travel	302
	7	Employee Commuting	409
	9	Downstream transportation and distribution	0 (N/A)
	Total		769
Total Emissions	1,603 (Scope 2 location-based methodology) 935 (Scope 2 market-based methodology)		

## Emissions reduction targets

In 2020, Burgess Salmon LLP made a commitment to be Net Zero by 2026 in respect of scope 1 and 2 emissions and Business Travel emissions from scope 3, to be achieved by year-on-year reductions in energy use and using credible offsetting as a last resort. We are already meeting this target every year.

In 2021, in recognition that all scope 3 emissions represent a significant majority of our overall emissions, we developed Science Based Targets (SBTs). Working with external consultants we developed SBTs in line with a 1.5°C trajectory. The work included gaining insight into our Scope 3 emissions which includes all material elements as informed by the GHG Protocols and SBTi methodology.

Our SBTs are to reduce total emissions by 50% by 2030 from a 2019 baseline.

Our SBTs were validated by the Science Based Targets Initiative in July 2022.

## Carbon Reduction Projects / Initiatives

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved equate to 863 tCO<sub>2</sub>e, a 35% reduction against the 2019 baseline and the measures will be in effect when performing the contract.

We pursue best practice approaches to environmental management and reduction of energy usage and related emissions. This includes ISO 14001 accreditation since 2013, all of our offices being BREEAM rated 'excellent', investment in low-energy and smart technology such as movement-sensor LED lighting, switching to renewable energy tariffs for electricity, promoting sustainable travel options with our people, investment in remote working technology, adoption of hybrid-working for our people between home and office, a focus on waste reduction, collaboration with relevant external bodies and forums, commitment to public reporting and transparency and engagement of our people with our internal 'BSustainable' network and regular communications on our environmental commitments and achievements.

We are participants in CDP Climate. We are founding members of the Legal Sustainability Alliance and the Net Zero Lawyers Alliance. We are supporters of and participants in the Chancery Lane Project, which is a pro-bono initiative where lawyers collaborate to develop climate conscious contract clauses and model laws.

In determining our SBTs we gained further insight into our Scope 3 emissions which are comprised of the following material emissions categories for the 2019 base-year: 75% Purchased goods and Services; 12% People Commuting to Work; 6% Capital goods; 5% Business Travel; 1% Waste; and 1% Other: Fuel & Energy Related Activities, Upstream Transport & Distribution, Downstream leased assets.

The additional measures we are currently progressing include:

- Continuing to purchase electricity through 100% renewable tariffs for all of our offices.
- Driving better carbon reporting and reductions in relation to Scope 3 purchase of goods and services emissions. Following on from the launch of a Supplier Assurance Programme all key (approx. 75) suppliers are assessed on an annual basis. Improvements include the introduction of on-site supplier audits. To continue this work, we are investing in increased resource for enhanced supplier engagement.
- Hosting online Supplier Engagement events to share requirements and best practice with a focus on sustainability.
- Working with the University of Bristol on a supplier risk mapping exercise.
- Advocating for adoption of alternative sustainable solutions for providing heating and cooling into our buildings, to move reliance away from fossil fuels.
- Developing an enhanced Sustainable Travel Policy for our people informed by research from the University of Bristol.
- Continuing to allow for hybrid working reducing emissions associated with commuting.
- Continuing participation in CDP Climate to help follow a good practice approach.
- Developing new environmental targets across our suite of environmental KPIs to help focus activities and reduce associated emissions against the 2019 baseline year.

- Conducting a detailed energy audit of our buildings with identified improvements presented to our Executive Committee for review and to implement agreed improvements.

In every year since 2020 we have invested in a high-quality conservation and rewilding project with carbon offsets assured by the UK Woodland Carbon Code. Whilst we first pursue energy reductions and efficiencies such investment is an on-going annual commitment to respond to our residual emissions.

## Declaration and Sign Off

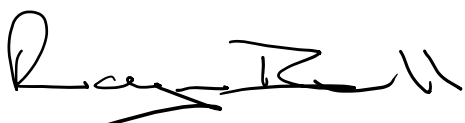
This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>3</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>4</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>5</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the firm's Partnership Committee (which is our management body equivalent to a board of directors).

### Signed on behalf of the Supplier:



.....  
Roger Bull, Managing Partner

Date: ...17 August 2023 .....

<sup>3</sup><https://ghgprotocol.org/corporate-standard>

<sup>4</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>5</sup><https://ghgprotocol.org/standards/scope-3-standard>